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NATIONAL AERONAUTICS AND SPACE ADMINISTRATION
WASHINGTON 25, D.C.

W. H. ...

STATINTL

OFFICE OF THE ADMINISTRATOR

DEC 18 1963

NASA review completed.

Dr. Albert Wheelon
Central Intelligence Agency
2430 E Street, N. W.
Washington, D. C.

Dear Dr. Wheelon:

Dr. Dryden, Dr. Seamans and I are most anxious that others in the government who have a major responsibility in the area of science and technology have the greatest possible understanding of the NASA program, consistent with the great demands which are made upon their time in the conduct of their own activities.

As you know, NASA inherited a broad program of aeronautics research from NACA, and in the past five years has added to it a very comprehensive program of research in the space related sciences. The rapidly increasing fund of new knowledge which has been created is most impressive.

It is our practice in NASA to conduct a formal review of each major program once a year. These reviews are scheduled about once a month in the headquarters office, usually between 8:30 a.m. and 12:30 p.m. on Saturday. The program directors and their assistants make the most careful preparation for these briefing sessions, and they have proved to be a most useful management tool.

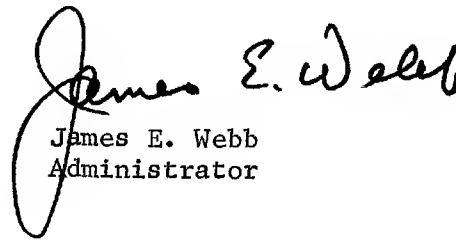
The purpose of this letter is to urge you to join us at each of our program reviews, or for as many of those as you feel you have time. On a number of occasions we have invited representatives from other agencies such as the AEC, who had a direct interest in the specific program being reviewed, but we believe your interest would cover the breadth of our program and would be most pleased to add you as a permanent guest. There is attached a schedule of our program review meetings for the next several months. The meetings are held in our Program Review Center, which is located right outside my office.

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We hope you will be able to respond favorably to this invitation, and would welcome at the same time any suggestions you may have on ways in which we in NASA could work more closely with you in your programs.

With good wishes, believe me,

Sincerely yours,

A handwritten signature in dark ink, appearing to read "James E. Webb". The signature is fluid and cursive, with a large loop at the beginning and end. It is positioned above the typed name and title.

James E. Webb
Administrator

Enclosure

SCHEDULE FOR PROGRAM REVIEWS

Jan. 11 - Chemical Propulsion & Space Power, Centaur, Agena,
Scout, and Delta; Advanced Vehicles

Feb. 1 - Apollo

Feb. 22 - Electronics & Control SRT; Tracking & Data Acquisition

Mar. 14 - Research; Lunar & Planetary

Apr. 4 - Life Sciences